

The Housing Development Agency (HDA)

Vacancy: Project Manager - Human Settlements

Location: Johannesburg, South Africa

Remuneration: R550 000 – R750 000 per annum (total cost to company)

Contract: Permanent

Reference: PM-HS-2025-01

The Housing Development Agency (HDA) is a national public development agency that assists organs of state with the planning, funding and delivery of integrated human settlements in South Africa.

The HDA is seeking a suitably qualified and experienced **Project Manager - Human Settlements** to support the planning and implementation of priority projects in line with national and provincial human settlements programmes.

Key Responsibilities

- Plan, lead and coordinate human settlements projects across assigned provinces and municipalities.
 - Ensure compliance with HDA project lifecycle, governance frameworks and relevant legislation.
 - Develop and manage project implementation plans, budgets, risk registers and progress reports.
 - Coordinate technical inputs from built-environment professionals and specialists.
 - Engage regularly with provincial and municipal stakeholders, communities and service providers.
 - Monitor contractor and PSP performance against agreed milestones.
 - Prepare high-quality reports, presentations and briefing notes for management and stakeholders.
 - Support the consolidation of project data and lessons learnt into HDA knowledge systems.
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Minimum Requirements

- Degree in built environment, project management, engineering, planning or related field.

- Minimum 5 years' experience in managing infrastructure or human settlements projects.
 - Strong understanding of human settlements programmes and legislative frameworks.
 - Experience engaging provincial and municipal government stakeholders.
 - Strong skills in budgeting, planning, risk management and reporting.
 - Excellent communication, stakeholder engagement and problem-solving abilities.
 - Valid driver's licence and willingness to travel nationally.
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Key Competencies

- Strategic and analytical thinking.
 - Results orientation and delivery focus.
 - Attention to detail and quality of outputs.
 - Ability to manage multiple projects under pressure.
 - High integrity and professionalism.
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How to Apply

Submit a **comprehensive CV** and **covering letter**, clearly indicating the **position** and **reference number** in the subject line.

Only shortlisted applicants will be contacted.

The HDA reserves the right not to make an appointment.

Closing date: 28 February 2025

The HDA is an equal opportunity employer. Preference will be given to suitably qualified candidates in line with the Agency's Employment Equity Plan and the Public Service Regulations.